

The table below lists the charges for Research/Clinical Trial Requests.

FORM OF ACCESS	FEE
<ul style="list-style-type: none"> <li>• <u>View the medical record</u></li> </ul> <p>(These charges are only applicable when the request is for 5 or more records for the same study).</p>	<ul style="list-style-type: none"> <li>• \$50 assessment fee Each study will be charged a once-off assessment fee</li> <li>• \$5 per record retrieval (If medical record is off-site, a \$3 surcharge applies).</li> <li>• \$35 per hour (or part there of) HIM time if a report is required to identify patients.</li> </ul>
<ul style="list-style-type: none"> <li>• <u>Fax/send information to Researcher</u></li> </ul> <p>(These charges apply for all requests when the request requires 5 pages or more to be faxed/sent to the researcher).</p>	<ul style="list-style-type: none"> <li>• \$5 per record retrieval (If medical record is off-site, a \$3 surcharge applies).</li> <li>• \$35 per hour (or part there of) HIM time</li> <li>• \$0.20c per page photocopied</li> <li>• \$1.00 per page to fax</li> <li>• \$5.00 registered post</li> </ul>

**Please note the following:**

- GST is payable on the above fees.
- Requests for access to medical records based at individual sites will require separate applications to each hospital. Standard fees will apply to each request made as in the above table.
- An invoice will be posted to the Researcher.
- Upon receipt of payment, the Researcher will be contacted
  - to attend the site to view the information requested, and
  - to confirm that the information will be faxed or posted