

Medical Administration (non-specialist) – Scope of Practice

Clinical Institute: No clinical institute

Procedure Name	Tier
Approval of employed doctors medical appointment to practice (non-specialists)	Tier B
Business case/feasibility assessment	Tier B
Clinical and organisational risk management	Tier B
Clinical incident and disaster management	Tier B
Conduct clinical review relating to incident investigations	Tier B
Develop and implement Divisional clinical governance strategies	Tier B
Develop and implement organisational clinical governance strategies	Tier B
Develop hospital clinical services plan	Tier B
Developing interprofessional healthcare teams	Tier B
Developing quality improvement and quality projects and programs for clinicians	Tier B
Facilitating appropriate mentoring for Medical Staff at all levels of seniority	Tier B
Financial management and governance	Tier B
Hospital operational governance (patient flow, access)	Tier B
HR/Industrial relations	Tier B
Implementation of best practice in clinical care	Tier B
Implementing state/jurisdiction and national health priorities	Tier B
Lead health fund contract negotiations	Tier B
Lead RCA and other SE/ISR1 investigations	Tier B
Manage Health Commission complaints	Tier B
Management of clinical incident responses	Tier B
Management of medical practitioners with AHPRA conditions, limitations, etc.	Tier B
Managing complex ethical issues in managerial and clinical decision making priorities	Tier B
New technology governance	Tier B
Organisational clinical Services Planning	Tier B
Overseeing resource allocation	Tier B
Oversight and expert advice in regard to matters of professional conduct	Tier B
Oversight/Leadership of clinical incident responses	Tier B
Patient community and population advocacy	Tier B
Performance management of medical practitioners	Tier B
Policy and practice to optimise health outcomes	Tier B
Provision of Medical Legal advice to clinician	Tier B
Provisional approval of employed doctors medical appointment to practice (non-specialists)	Tier B
Provisional approval of employed doctors medical appointment to practice (specialists)	Tier B
Reporting clinicians to AHPRA (Medical Director without FRACMA or relevant experience should refer to GDMS)	Tier B
Research governance	Tier B
Responses to coroner's requests	Tier B
Review and recommend specialist and non-specialist applications – Divisional clinical services assessment (EOI stage)	Tier B
Review and recommend specialist and non-specialist applications – Scope of clinical practice assessment (Medical Director review stage)	Tier B
Setting and overseeing standards for quality improvement and provision of safe care	Tier B
Strategy development	Tier B

Supporting compliance with state and national policy, legislation, regulation and standards	Tier B
Workforce planning	Tier B