

# Applicant Guidelines

## 2023 Research Grants

Epworth  
Medical  
Foundation



**2023 Research Grants are open for application Monday 30 May to Friday 1 July 2022**

Research Grants are made possible with thanks to donors and sponsors of the Epworth Medical Foundation

Questions regarding Research Grants can be directed to:

Gary Layton

Group Manager - Research Operations

[gary.layton@epworth.org.au](mailto:gary.layton@epworth.org.au)

Ph. 0403 565 000

Further Information

<https://www.epworth.org.au/giving/about-us/emf-grants-hub/research-grants>

Online Application Form

[https://webportalapp.com/sp/2023\\_epworthfoundation-researchgrants](https://webportalapp.com/sp/2023_epworthfoundation-researchgrants)

*Accessible from 9am Monday 30 May 2022*

**New users are required to create a profile first:**

- click sign up
- enter your email address and create a password
- account will be created and you will gain access to the portal

**Existing users can:**

- log in using previous profile details
- re set password using the 'Forgot Password option'

**Grant Overview**

Epworth Research Grants are intended to

- build research capacity at Epworth
- produce outcomes that will be directly relevant to Epworth's clinical service delivery.

Applications will be assessed against these two criteria as well as:

- scientific merit
- study feasibility
- budget (including leveraged funding)
- alignment of the proposed study with Epworth Clinical Services and the Epworth 2025 Strategy

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### Important Dates

Monday 30 May 2022	Applications Open
Friday 1 July 2022	Applications Close
November 2022	Outcomes advised
Monday 5 December 2022	Presentation of Award at the Mackenzie Dinner
Monday 6 March 2023	Final date for initiating grant <b>Grants not initiated by this date will have funding withdrawn</b>
Sunday 31 December 2023	Grants expire <b>Funds not spent by this time will be returned to the Epworth Medical Foundation</b>

### Grant Availability

The total funding pool will be split across the follow categories

Category	Grant Amount
Pilot Grants	\$10,000 each Multiple available
Capacity Building Grants	\$30,000 each Multiple available
Prostate Cancer	Up to \$25,000
Cardiology	Up to \$65,000
Pancreatic Cancer	Up to \$75,000
Gynaecology	Up to \$140,000

### Eligibility Criteria

1. Applications for funding will only be considered for research projects to be primarily undertaken at Epworth HealthCare
2. The Principal Investigator must be an Epworth full time or part time employee or accredited clinician with the majority of their private practice at Epworth. Casual Epworth employees are not eligible.
3. If the Principal Investigator is an early career researcher or novice (no more than five years since their most senior post-graduate qualification) they must be supported by a senior researcher who holds an appointment at Epworth
4. An applicant may only submit one grant application for the funding round
5. Applications must include a 2-page CV (see page 7) for the PI and senior supervisor/mentor

**Applications that do not meet all criteria will not be considered.**

### Selection criteria

1. The project must be well designed and feasible within the grant period
2. Projects must seek to produce direct or indirect improvement in patient outcomes or organisational processes and align with Epworth's clinical service delivery and research strategy (see page 6).
3. Applicants should outline any consumer or carer engagement in the design, intended conduct and implementation of outcomes
4. Statistical validity and scientific merit must be demonstrated by providing evidence of statistician input into the study design as appropriate
5. A comprehensive study budget must be provided
6. Consideration will be given to applicant's previous compliance history within the EMF Grants Program

Wherever possible, applicants should aim to demonstrate how they have partnered with patients or carers in the design of the project and how they will be engaged during the project and in implementing any outcomes.

Those early career investigators or clinicians and non-clinicians who may not have previously conducted a research project will be required to nominate a suitably qualified and experienced academic mentor who will supervise them to ensure success of their project.

### Application Budget

Principal investigators are required to consider the following Epworth research ethics, governance statistical support and laboratory expenditure items in their budget. Essential / required services are marked with an asterisk (\*\*) and these services are accessible by contacting the Research Governance and Development Unit at Epworth, [research@epworth.org.au](mailto:research@epworth.org.au)

Expenditure item	Cost	Activity details
Research and Governance Office -Review **	\$650	Research and Governance Office - Review
Site Ongoing research governance annual administration **	\$300	Implementation of the Epworth Research Quality Management System and Research Management Framework
HREC Review Fees – Initial and subsequent reviews **	As charged by the external HREC committee performing the review	Cost of the external HREC review
Statistical advice and support	Initial consultation and advice up to 3 hours: No charge.  Work performed thereafter: \$75/h	Supporting high quality research that is acceptable for publication. Consultations and assessment of the research project to determine appropriate statistical analysis methods. Assistance with development of hypotheses, outcome measures and endpoints.

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		Assistance with writing protocols, methods and papers. Conduct of the analysis
Laboratory resources and support	Initial consultation and advice up to 3 hours: No charge.  Work performed thereafter will be guided by a feasibility assessment that will have a tiered approach	Supporting sample handling, processing and coordination (including laboratory equipment servicing and general consumables).
Publications	No additional funds, on top of the original grant, are available for publications. If you intend to use grants funds to support publication costs this should be included at the time of application	Any intended publications should be shared with Epworth Research Directors (Professor Winship) for review and endorsement prior to being submitted for publication

### Clinical Specific Grants

In addition to the above criteria for clinical specific grants, where a Research Centre of Excellence exists, preference will be given to those who have consulted with and intend to partner, collaborate and manage their grant under the Centre.

Details of the applicable grants and contact details are listed below -

Prostate Cancer	Up to \$25,000	Thili Chengodu Research Program Manager EJ Whitten Prostate Cancer Centre at Epworth <a href="mailto:thili.chengodu@epworth.org.au">thili.chengodu@epworth.org.au</a> 0415 536 003
Pancreatic Cancer	Up to \$55,000	Dr Caroline Le Research Program Manager Jreissati Family Pancreatic Centre at Epworth <a href="mailto:caroline.le@epworth.org.au">caroline.le@epworth.org.au</a> 0400 588 030
Gynaecology  <i>Applications should be primarily based upon the gynaecology discipline.</i>	Up to \$110,000	Dr Marcus Carey Centre Director Pelvic Floor Centre of Excellence at Epworth <a href="mailto:marcus.p.carey@gmail.com">marcus.p.carey@gmail.com</a> (03) 8383 7977

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<p><i>Applications with an alternative focus, and working with gynaecology patients, will not be considered under this category</i></p>		<p>Dr Sarah Carson, Senior Research Fellow &amp; Research Program Manager Julia Argyrou Endometriosis Centre at Epworth <a href="mailto:Sarah.Carson@epworth.org.au">Sarah.Carson@epworth.org.au</a> 0401 003 452</p>
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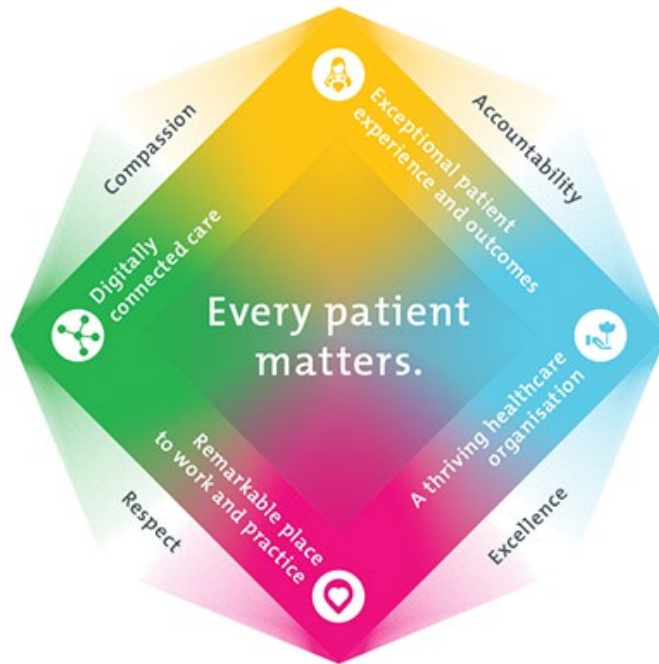
### Conditions of Award

1. Successful projects must obtain Epworth Research Governance Office authorisation, including ethics approval where relevant, before funds will be accessible
2. Studies must be completed by 31 December 2023. Any unspent grant funding will be returned to the Epworth Medical Foundation on this date.
3. Studies must be initiated by 6 March 2023, otherwise funds will be with withdrawn
4. All funded projects undertaken at or under the auspices of Epworth, or involving Epworth staff, patients or resources, must acknowledge Epworth in the institutional affiliations for any external presentations, publications or other dissemination of the study plan or results
5. Principal Investigators are expected to participate in broader research initiatives at Epworth, including the submission of a poster as part of the annual Research Month celebrations.

### Appendix

Epworth 2025 Strategy

<https://www.epworth.org.au/who-we-are/strategic-intent>



### Epworth Research Strategy





### CV Guidelines

1. Each investigator must provide a maximum two-page CV summary based upon the NHMRC requirements. At a minimum this should contain:
  - a. Current professional appointment(s)
  - b. Description of qualifications and skills relevant to the proposed research – maximum 2000 characters including line breaks and spaces) and
  - c. Best five publications or reports/outputs related to the proposed research.
  - d. Where the investigator has a supervisory role, they should provide a description of their experience and outcomes from prior research supervision.