Clinical case studies or case reports are a type of academic publication where health practitioners share patient cases as a means of disseminating important and/or new knowledge and insights gained from clinical practice. Case studies involve the detailed analysis of a single patient’s case or those of a small cohort of patients. They are published because of their educational value to health professionals and students.

Clinical case studies may include potentially identifiable patient information. As a consequence, acquiring patient consent to publish details of their case or maintaining patient anonymity are essential aspects of writing a clinical case report.

## PROJECT OVERVIEW

### **Project Title**

|  |
| --- |
|  |

### **Brief description of the case study and educational value**

|  |
| --- |
|  |

### **Intended publication(s)**

|  |
| --- |
|  |

## PROJECT TEAM

### **Author(s):**

|  |  |
| --- | --- |
| Title and name |  |
| Epworth appointment |  |
| Epworth site(s) |  |
| Phone |  |
| Email |  |

\*Duplicate as necessary

## ETHICAL AND GOVERNANCE CONSIDERATIONS

### **Number of Epworth patients in this case study?**

|  |
| --- |
|  |

### **Are any of the patients under 18 years of age?**

Yes

No

### **Will the patient(s) be identifiable in any publications?**

Yes

No

### **Will consent be obtained from the patient(s) or person with authority to consent on behalf of a patient lacking capacity?**

Yes#

No\*

# If yes, provide the consent template you intend to used

\*If no, provide explanation

|  |
| --- |
|  |

**I/We, the authors identified below, undertake:**

1. To observe the principles laid down in the most recent NHMRC Statement on Ethical Conduct in Human Research and The Declaration of Helsinki.
2. Not to publish this case study until institutional ethical approval is obtained from the Research Development and Governance Unit (RDGU).
3. To provide additional information about the case study, for the purposes of ensuring patient privacy and ethical conduct, if requested by the RDGU.
4. To notify the RDGU in writing immediately if any changes to the case study are proposed that would impact on its ethical consideration and await approval before proceeding with the proposed publication.
5. That no data capable of identifying a particular individual will be published without the specific written consent of the participant or person(s) with authority to consent on behalf of patient(s) lacking capacity.
6. That any patient personal information collected, used and disclosed will be done so in accordance with the Epworth Privacy Policy ([www.epworth.org.au/privacy](http://www.epworth.org.au/privacy))

**Signature of author:**

|  |  |
| --- | --- |
| Signature: |  |
| Name (in block letters): |  |
| Date: |  |

**Submitting your notification:**

Please email a scanned copy of the completed form and any related consent template (if applicable) to [research@epworth.org.au](mailto:research@epworth.org.au)