**Project title:**

**Principal investigator:**

**Personnel:**

*For each relevant project member, add details of activities that have a budgetary implication to the project and can be estimated in terms of personnel labour costs.*

**Project member #1:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name and Title** | **Position** | **EFT or hours** | **Description of activities**, eg. Patient recruitment, administration, consenting, patient visits, clinical relief time | **Hourly rate or Cost/week** | **Total cost ($)** |
|  |  |  |  |  |  |

**Project member #2:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name and Title** | **Position** | **EFT or hours** | **Description of activities**, eg. Patient recruitment, administration, consenting, patient visits, clinical relief time | **Hourly rate or Cost/week** | **Total cost ($)** |
|  |  |  |  |  |  |

*Please add additional personnel details as required.*

**Project charges and costs:**

*Please amend charges as appropriate. Those mentioned below are examples only.*

|  |  |  |
| --- | --- | --- |
| **Charge** | **Brief description** | **Cost ($)** |
| HREC fees |  |  |
| Pharmacy or pathology start-up, annual and close out fees |  |  |
| Biostatistical project costs |  |  |
| Software or computing equipment |  |  |
| Archiving fees |  |  |
| Printing |  |  |

**Patient expenses:**

*Please amend expenses as appropriate. Those mentioned below are examples only.*

|  |  |  |
| --- | --- | --- |
| **Charge** | **Brief description** | **Cost ($)** |
| Patient transport costs |  |  |
| Patient sample costs and consumables |  |  |
| Brochure and documentation charges |  |  |
| Patient tests, eg. Pathology, pharmacy |  |  |
| Equipment costs |  |  |

**Other project expenses:**

*Please amend expenses as appropriate. Those mentioned below are examples only.*

|  |  |  |
| --- | --- | --- |
| **Charge** | **Brief description** | **Cost ($)** |
| Publication costs, eg. Poster printing, page charges |  |  |
| Conference and workshop fees |  |  |
| Travel and accommodation |  |  |

**Summary of project expenses:**

|  |  |
| --- | --- |
| **Group** | **Cost ($)** |
| Personnel costs |  |
| Project charges and expenses |  |
| Patient expenses |  |
| Other project expenses |  |
| **Total** |  |